



SOUTHERN NEVADA REGIONAL HOUSING AUTHORITY

ADDENDUM NO. 3, PRE-BID CONFERENCE & SITE VISIT MINUTES AUGUST 11, 2021

INVITATION FOR BIDS RFQ Q21044

REHAB OF FIRE DAMAGED UNIT AT MARBLE MANOR HOUSING 803 WASHINGTON AVENUE, LAS VEGAS, NV 89106

All Contractors bidding the project are hereby advised to incorporate the following changes and/or clarifications and related dollar amounts in their bids for the above-referenced project. All conditions described in the project SOW and Specifications shall apply in full force.

The SNRHA provided a Virtual Pre-Bid Conference via Webex.com and Site Visits on Wednesday, August 11, 2021, beginning at 9:00AM and a site visit was to follow, however, Ed Medina was out and the site visit was held on Monday, August 16, 2021. This document serves as the Minutes from that meeting and the following were in attendance or either provided a Notice of Interest Form:

1. Linda Simpson, SNRHA, procurement@sivrha.org
2. Eugene Ortega, SNRHA, eortega@sivrha.org
3. Juan Salas, SNRHA, salas@sivrha.org
4. Zain Burke, Validity Construction, zb@validtyconstruction.com
5. Dan Kruger, dkruger@danconllc.com
6. Charles Ruitter, ruiterconstruction@embarqmail.com

Linda Simpson conducted the administrative portion of the meeting, explaining the procedures of submitting the Bid including its various due dates such as the Q & A Period which began August 11, 2021– August 25, 2021, 10AM. The Bid Submission deadline is Wednesday, September 8, 2021, 10AM. Due to COVID-19, a Public Bid Opening will not be held, however Bid Results will be posted on the applicable websites following the deadline date and time. She mentioned that she was the primary contact regarding this solicitation and contact with any other employee, staff, residents or commissioners would cause your bid to be deemed non-responsive. All questions must be provided to her on the ha.economicengine.com website; she also stressed that during the Site Visit all questions must be put in writing and submitted to her. Ed Medina, SNRHA's representative pertaining to the Scope of Work mentioned the same at the Site Visit on Monday, August 16, 2021.

She followed the Agenda which was provided via ha.economicengine.com website and included the above-stated information as well as Bid Guarantee and its requirement of 5% (if the bid exceeds

\$100K) of the total bid must be submitted with bid submittal in the form of a Bid Bond or Cashier's Check, and if the Bid Guarantee is not received with the bid, bid will be deemed non-responsive. Payment and Performance Bond requirement of 100% **if awarded** the contract and the bid amount exceeds \$100K as well as the completion time frame of 60 calendar days for all units from the date of the Notice to Proceed. She also mentioned Liquidated Damages is \$100 per day, per dwelling for delays of work. She expressed that cost must be broken down using HUD Form 51000 and the total cost on the stated form must equal to the total bid amount on the Bid Form and the electronic pricing that must be input in at ha.economicengine.com. She further stated that it is responsibility of the Contractors to review the solicitation document in its entirety, including the Attachments and that Davis Bacon, SNRHA's Section 3 Program are applicable to this project, and Deena Williams, dwilliams@snvrha.org must be contacted for any questions regarding Davis Bacon and Johnny Shaw, jshaw@snvrha.org must be contacted for Section 3.

Submission of Bid Submittals: Linda informed contractors that 2 Bids (one marked original, one marked copy, in binders or folders with 10 Tabs to include the appropriate information indicated on the Bid Format Checklist, (attachment A of the solicitation) must be provided to the SNRHA in a sealed envelope or box addressed to the SNRHA with Contractor's return address. The SNRHA will not accept bids that are not sealed and or late. Submitting their two hard copy bids without the pricing input on the ha.economicengine.com website will deem their bids non-responsive and she also cautioned against waiting until the a few minutes before the deadline to enter pricing into the website because it will close at the deadline date and their bid will be deemed non-responsive. Providing the 2 hard-copy bids and not electronic pricing (one without the other), deems the bid non-responsive).

She expressed to the contractors not to get overwhelmed or discouraged regarding the volume of paper of the Solicitation and offered assistance in walking them through the process in preparing their bid submittals. She further expressed the easiest way to put their package together was to follow the Bid Submission Format Checklist and check off as they input the information in their folders/binders. She also explained that a full explanation of the forms to see page 10, Section 3.5, labeled "Bid Submittal Format", however, she is available to answer any questions they may have.

Questions: Zain Burke – asked if an Addendum would be put out to state the site visit had been rescheduled. Linda Simpson answered yes, immediately after the meeting.

Scope of Work and Site Visit: Ed Medina, SNRHA's Construction Inspector, conducted site visit on August 16, 2021 –suggested that all questions would be better served if put in writing and must be done so via the website at ha.economicengine.com which will be directed to Linda Simpson in order that all responses to questions are provided per an Addendum to all interested contractors.

The Virtual Conference adjourned at 9:45am. This Addendum is provided to you as a courtesy. It is the contractor's sole responsibility to review and retrieve all Addenda from SNRHA's websites at ha.economicengine.com and/or <http://www.snrha.org> and make the appropriate adjustments to Bid Submittals if necessary.

Thank you for your time and consideration in bidding these services and please note on the above-noted website of your intent to bid in order that we gauge the level of interest in these services.

Attachments:

1. Contractors Sign-In/Notice of Interest Forms as well as their noted attendance along with SNRHA attendees (see above)

~END OF ADDENDUM NO. 3 ~