



SOUTHERN NEVADA REGIONAL HOUSING AUTHORITY

ADDENDUM NO. 1 PRE-BID CONFERENCE, SITE VISIT MINS, SCHEDULED ADDIT'L SITE VISIT Thurs, January 21, 2021, 9:30AM

INVITATION FOR BIDS RFQ Q21020

REHAB OF FLOOD UNIT AT JANICE BROOKS BAY 5201 WALNUT, UNIT 15, LV, NV 89101

All Contractors bidding the project are hereby advised to incorporate the following changes and/or clarifications and related dollar amounts in their bids for the above-referenced project. All conditions described in the project SOW and Specifications shall apply in full force.

The SNRHA provided a Virtual Pre-Bid Conference via Webex.com and Site Visits on Thursday, January 21, 2021, scheduled to begin at 9:00AM and followed by a site visit at 10:45AM. This document serves as the Minutes from that meeting and the following were in attendance or either provided a Notice of Interest Form:

1. Linda Simpson, SNRHA, procurement@snrha.org
2. Kevin Meunier, SNRHA, kmeunier@snrha.org
3. Sonya Freeman, SNRHA, sfreeman@snrha.org
4. Belinda Washington, Vision Builders, faithvisionwj@yahoo.com
5. Vanessa Burke, Validity Construction, vb@validityconstructin.com

Linda Simpson conducted the administrative portion of the meeting, explaining the procedures of submitting the Bid including its various due dates such as the Q & A Period which began January 14, 2021 (posted) – Thursday February 1, 2021, 4pm. The Bid Submission deadline is Monday, February 8, 2021, 10AM. Due to COVID-19, a Public Bid Opening will not be held, however Bid Results will be posted on the applicable websites following the deadline date and time. She mentioned that she was the primary contact regarding this solicitation and contact with any other employee, staff, residents or commissioners would cause your bid to be deemed non-responsive. She also stressed that this period began the date the RFQ is posted and goes announcement of award and there is a Protest Procedures put in place for anyone's desire to protest and can be found on page 6 of the solicitation document.

All questions must be provided to her on the ha.economicengine.com website; she also stressed that during the Site Visit all questions must be put in writing and submitted to her as well in order that all questions are responded to simultaneously for all interested parties.

She also discussed the Bid Guarantee and its requirements if contractor's bid is \$25K or more requires a bid bond of 5% of the total bid and must be submitted with Bid submittal in the form of a Bid Bond or Cashier's Check, and if the Bid Guarantee is not received with the Bid, Bid will be deemed non-responsive. Payment and Performance Bond requirement of 100% if **awarded** the contract and the bid amount exceeds \$100K as well as the completion time frame of 60 calendar days for all units from the date of the Notice to Proceed. She also mentioned Liquidated Damages is \$100 per day, per dwelling for delays of work. She expressed that cost must be broken down using HUD Form 51000 and the total cost on the stated form must equal to the total bid amount on the Bid Form and the electronic pricing that must be input in at ha.economicengine.com. She further stated that it is responsibility of the Contractors to review the solicitation document in its entirety, including any Addenda submitted pertaining to this solicitation.

She stated that this is the 2nd time rebidding this project due to budget constraints and to take a good look at SNRHA's SOW and to bid only what's included in the Scope of Work – the scope of work has not changed.

Submission of Bid Submittals: Linda informed contractors that 2 Bids (one marked original, one marked copy, in binders or folders with 10 Tabs to include the appropriate information indicated on the Bid Format Checklist, (attachment A of the solicitation) must be provided to the SNRHA in a sealed envelope or box addressed to the SNRHA with Contractor's return address. The SNRHA will not accept bids that are not sealed and or late. Submitting their two hard copy bids without the pricing input on the ha.economicengine.com website will deem their bids non-responsive and she also cautioned against waiting until the a few minutes before the deadline to enter pricing into the website because it will close at the deadline date and their bid will be deemed non-responsive. Providing the 2 hard-copy bids and not electronic pricing (one without the other), deems the bid non-responsive).

She further expressed the easiest way to put their package together was to follow the Bid Submission Format Checklist, (Attachment A) and check off as they input the information in their folders/binders. She also explained that a full explanation of the forms to see page 13, Section 3.5, labeled "Bid Submittal Format", however, she is available to answer any questions they may have.

Davis Bacon Wage Rates, Certified Payroll and SNRHA's Section 3 Program: Not Applicable to this Project.

Scope of Work and Site Visit: Ed Medina, SNRHA's Construction Inspector, is the inspector assigned to this project, however, he was not able to attend the Pre-Bid Conference meeting and since this is the second time bidding this project and the Scope of Work did not change, it was determined that all responses to questions would be better served if put in writing and submitted at ha.economicengine.com and the site visit was not necessary if the contractor previously attended the conference and/or site visit and was confident in rebidding the project.

Questions: If we attended the previous site visit and since the SOW has not changed, it is necessary to attend the site visit.

Answer: No, if you feel comfortable rebidding without an additional site visit.

The Virtual Conference adjourned at 9:50am. Listed on the following pages are questions that were asked and answered during the Site Visit. This Addendum is provided to you as a courtesy. It is the contractor's sole responsibility to review and retrieve all Addenda from SNRHA's websites at ha.economicengine.com and/or <http://www.snrha.org> and make the appropriate adjustments to Bid Submittals if necessary.

Thank you for your time and consideration in bidding these services and please note on the above-noted website of your intent to bid in order that we gauge the level of interest in these services.

Attachments:

1. Contractors Sign-In/Notice of Interest Forms as well as their noted attendance along with SNRHA attendees (see above)

**QUESTIONS ASKED REGARDING RFQ Q21020 REHAB OF FLOOD UNIT, #15 LV, NV 89101
AFTER THE BID CONFERENCE/SITE VISIT:**

1. **QUESTION:** We are requesting a site visit for Tuesday, January 26, 2021 or Wednesday, January 27, 2021 at 1 pm. Is that possible?

ANSWER: Yes, an additional Site Visit is scheduled for Tuesday, January 26, 2021 from 8am – 4PM. The unit will remain open at this time; please check in the office of your attendance.

2. **QUESTION:** Is this the same project that was bid a few weeks ago and why is it being rebid?

ANSWER: Yes, this project is being rebid due to budget constraints. Please take another look at your bid, (if you previously bid this project), and SNRHA's Scope of Work (SOW) and rebid the project – including only what's included in the SNRHA's SOW.

END OF ADDENDUM NO. 1