



Position Title: Database Report Writer

Announcement No.: 11-026

THIS ANNOUNCEMENT IS OPEN TO ALL INTERESTED CANDIDATES

DEPARTMENT: Information Technology
SALARY RANGE: \$58,906 - \$94,162 per annum

OPENING DATE: Friday, October 7, 2011
CLOSING DATE: Until Filled

Description of Duties: Under general supervision, the purpose of the position is collaborate with end-users to identify reporting requirements and design data schemas and processes to automate reports. The duties listed below illustrate the various types of work performed. The omission of specific statements regarding duties does not exclude them from the position if the work is similar, related, or a logical assignment in association with this position.

Qualification Requirements: Applicants must show any combination of experience and education defined below which has equipped them with the particular knowledge, skills, and abilities to successfully perform the duties of the position.

Experience: Three (3) plus years experience with the design, development and support of custom reporting solutions OR an equivalent combination of education, training, or experience. Three (3) plus years experience as a database report developer using Microsoft-SQL. (Microsoft-SQL 2005 and above; and (3) plus years experience with Crystal Reports (Crystal Report Writer 10 and above is experience with Yardi Voyager Management Software; experience building and maintaining an end-user query and reporting environment is preferred. Experience with Microsoft ASP and ASPX is desirable. Two to three years experience working with in Public Housing Environment or Agency is preferable.

Education: Bachelor's Degree in Computer Science or Information Technology.

License or Certificate: Must possess a valid Nevada Drivers License and acceptable driving record at time of appointment and throughout employment.

Pre-Employment Drug Testing: Employment is contingent upon the results of a pre-employment drug examination.

Background Investigation: Employment is also contingent upon successful completion of a background investigation.

Evaluation and Selection Factors: Applicants who meet the basic qualifications defined above will be further evaluated in relation to the criteria outlined in the job description.

Supplemental Information: This is an exempt position and is not eligible for participation in the bargaining unit that now represents Southern Nevada Regional Housing Authority Employees. Applicants desiring to view the job description and benefits offered by the Southern Nevada Regional Housing Authority may visit our website at www.snrha.org and click on the employment link.

How to Apply: Applicants must submit (1) A complete up-to-date Housing Authority employment Application (revised 01/10), (2) Attach an updated Resume with cover letter and provide three (3) professional references, (3) Affirmative Action Questionnaire, attached to the application form (voluntary). Applications and benefit's information may be obtained from the Human Resources Department, by calling (702) 922-6806, TDD (702) 387-1898, or visiting our website at www.snrha.org. Completed documents should be delivered or mailed to the Southern Nevada Regional Housing Authority at 5390 E. Flamingo Road, Las Vegas, Nevada 89122. **Submission of the Application for Employment is MANDATORY.** Materials must be complete to be properly evaluated. Failure to satisfactorily demonstrate that you fully meet the employment requirement will result in disqualification. Additional information will not be accepted after the closing date. Only the most qualified applicants will be invited to participate in the oral examination.

Applications must be received in the Human Resources Department by 5:00 p.m. on the closing date. **Applications become the property of the Housing Authority and will not be copied or returned.**

Notice To Disabled Applicants: Testing arrangements to accommodate impairments of disabled persons may be made by contacting the Human Resources Department.

ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION BASED UPON MERIT AND POTENTIAL WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, SEX, RELIGION, AGE NATIONAL ORIGIN, OR DISABILITY. AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.